

## CTK Parish Council Meeting

Monday, January 11, 2021

Present: Fr. Joe, Louise Young, Kevin Hogan, Mike Rafferty, Peg Kuhn, Ron Paine, Dorothy Paine, Bill Thomas, Marylin Clarke, Richard Torrenti, Sharon Torrenti, Bill Clinton, Lauren Girasoli

### 1. Opening Prayer

### 2. Pandemic Progress

Father Joe discussed how well parishioners have been adapting. The online and in-church numbers fluctuate with the rise and fall of positive COVID-19 cases.

Community Health may offer some testing services on-site.

### 3. Infrastructure

Ron Paine discussed the new HVAC control systems, which are in and working.

There will be repairs to one of the classrooms in terms of heating. Ron will talk with the control system guy. It turned off the valve to the hot water and the blowers kept circulating. Ron emailed to show where we are in the process for a suggestion of where to go next. Hopefully we'll get a resolution (fine tuning) to adjust set points so it doesn't think that it's reached temperature prematurely and stop heating the space. Once that is fixed, the control system should be pretty much set.

There's nothing new on the steeple.

We are pretty much all set on the roof of the shed.

We are going to have maintenance on the generator. It is a diesel generator so especially at the cold temperatures, it is working too hard when it starts up, over speeds, and then shuts off. Maintenance was last done in 2018.

### 4. Constitution and By-Laws

Council discussed various aspects of the by-laws which are under revision.

The Council decided to have the committee review and return with a draft in our March Meeting for discussion and vote.

Thank you to Ron and John Smith for their incredible work on the Constitution and the By-laws

Separating it into constitution and bylaws

Suggested changes to the By-Laws:

- Go from a selection process to an election process for membership
- Fewer standing committees (six to four)
- Elections once every two years, electing six members for terms of four years
- There will be twelve elected members, in addition to trustees and parish staff
  - There are currently seven elected members, so we would be adding six [five?] more
- Calendar adjustments (considering people who are here for only part of the year)
- Start seeking nominations in June and hold elections in September

- Change the secretary to a voting member of the parish council with the option to bring in an outside member if there is no member who can do it.

We discussed that anyone voting for Parish Council members should be registered in the parish.

Our last election was August 2019

There was the suggestion that it could be time for a new census.

Suggestion that officers be for one year and then can be reelected.

Edits to Article II, item 2

**“To serve the needs of the Pastor** and help discern the needs of the parish...”

5. Add a Communications Committee

Question on why we need it

Times have changed (social media, website, etc)

The communications committee could meet the needs of evangelization, welcoming new families.

The motivation for the communications committee was to share information and news with current members. (What’s going on with CCD, confirmation, clubs, pictures)

Ellen Cole should be connected with the committee because she does so much already.

We’ve got the set-up, and now we need to get information there.

Bill Clinton will craft the language.

To add a fifth committee: Mike Rafferty moves.

Bill Clinton moves to insert a fifth committee as a standing committee into the bylaws. It passes.

6. New Business

The Congregational church is discussing moving their sale to August 20-21. It would give them six weeks more.

Our Harvest Festival is September 17-18.

Perhaps we can gently suggest to do it later in July (30-31) or the beginning of August

This way it doesn’t take away from our potential sales

Adjourn 8:37